



Hello,

Thank you for your interest in the Start Up Loans Scheme. The scheme provides loan finance, free training courses and business offers. You will also receive the help of an experienced business mentor. The document 'Your Lancashire Community Finance Mentor' tells you more about this and asks you to think about the business areas where a mentor would be most useful.

We need a number of documents to help us get to know more about you and your business idea. Please don't let the number of documents put you off, most are straightforward and easily obtainable but if you face any difficulties with them let me know. I will also need you to provide some information about yourself.

The information does not have to be returned to us all at once, and to help us get a good understanding of your business plan we ask that you start by downloading and completing:

1. The self-declaration form
2. Business plan. There are two business plan templates on the website, one is for Start Up Loan amounts below £2,500, the other for loans of £2,500 and above.
3. Cashflow forecast.
4. Start Up loan enquiry form

The business plan and cashflow templates should help you, feel free to adapt them to meet your needs. If you already have a plan and cash flow forecast they should be fine.

These documents will enable us to make an initial assessment of your requirements and we will ask you to provide further information if we are able to progress your application.

When you are ready to proceed please return the completed self-declaration form, business plan, cash flow forecast and Start Up loan enquiry form to: sulp@lancashirecommunityfinance.co.uk.

Once we receive these documents we will undertake an initial assessment and let you know if we are able to progress your application to the next stage.

If you require any additional information please let us know.