



Hello

Thank you for your interest in our business loans

You will need to download the following documents from our website:

Businessloan Loan application form

Personal budget planner.

List of identification required.

Before we can assess your application we need to see the following completed documents:-

- Current business plan, this doesn't have to be professionally produced but up to date and concise, but must include how any loan monies will be spent and repaid. The template should help you, but feel free to adapt it to meet your needs
- Cash flow and profit & loss forecasts.
- Personal CV
- Last 3 months business bank account statements if your business already has its own bank account
- Last 3 months personal bank account statements
- Identification as specified in the list accompanying the loan application form.
- The budget planner should include your personal survival expenditure and any other income you receive

When you are ready to proceed you can e-mail most of the documents back to us, but please note that we will need to see your original bank statements and identification documents and we will need a signed copy of the application form. You can either hand deliver or forward these to the address below. We will be unable to process your application without all of the documents.

Once we have assessed the application we will inform you if the application is to pass to the next stage of the process.

If you require any additional information please let us know.

Address to send your documentation to:-

Lancashire Community Finance

4, Fleet Street

Preston

PR1 2UT

Or e-mail it to info@lancashirecommunityfinance.co.uk